

MESSAGE FROM THE CHAIRMAN'S DESK

Oppportunity lets the one surge towards one's dreamland which one generally aspires for but hardly acquires.

The task of recognising latent talent is an arduous, patient and demanding one.

Time is changing at rapid pace. Future shall witness furthermore major technological transformations in every sphere. They are making huge difference in our lives.

One shall lag behind if one does not catch up with it. We at Glenhill have taken utmost care of this faculty with holistic approach and future challenges.

We provide catalic impulses to every child to stretch his/her inherent learning competencies through a self discovery process and hone the skills to prove mettle. Providing the ambience to learn, to compete and to grow has been paramount for the school. Children are exhorted to drive themselves towards their personal learning.

I applaud triumphant and gratifying endeavours of the staff for their ardour and zeal with which they have realized the goals of our mission.

I am grateful to the parents for their unflinching faith in us. I hope they will enjoy the experience and see their children growing into successful and good human beings.

SARFARAZ AHMED
Chairman



MESSAGE FROM THE VICE CHAIRMAN'S DESK

School were once described as the future within four walls. That being true, we have the responsibility to make the most exiting, creative and secure place we can.

As a parent as well as the chairman, I know our children are our precious gift and they are the future too.

All ones therefore is committed to provide an outstanding start for child education.

Our mission is to serve the humanity at largest ensuring to nurture the future for every family we serve.

I believe that when you read our prospectus, you will be impressed by our desire to nurture, to care for, encourage and support your children. I hope however you will also be struck by our determination to develop their gifts to help them achiever their full potential. We aim to provide a holistic learning experience by encouraging individuality and interacting with our community. Please enjoy learning more about our School through this prospectus.

I hope you will give our School the opportunity to prepare your child for a happy and successful future.

RANDHIR SINGH
Vice-Chairman



MESSAGE FROM THE DIRECTOR'S DESK

As I look back a perspective over the last three decades, I am possessed by a great feeling of satisfaction to witness that our school, which began its life as a tiny sapling, has spread its branches and dug firm roots akin to banyan tree providing quality education and strong foundation to the youth of the nation.

We have succeeded in providing the young learners a vibrant learning environment to grow into potential beings.

With the changing social milieu we feel the need to raise standards. Our school is underpinned by core values that support comprehensive development of the child who is a reflective learner. I believe that the children have a natural inclination for learning. All they need is a happy environment and loving guide.

Thus, we equip our students with life skills to face the real world. Whether it is planning, organising, deciding, questioning, reasoning, analysing, team building, communicating effectively or dealing with challenges confidently. School curriculum has been painstakingly planned on scientific guideline to meet the above challenges.

I extend hearty thanks to the parents for trusting that in the educational journey of their wards, Glenhill can play a pivotal role.

REHAN AHMED
Director



MESSAGE FROM THE
EXECUTIVE DIRECTOR'S

With lot of warm wishes I welcome everyone to another chapter in the history of Glenhill School. It is believed that, a thin line demarcates a good school from a truly great one. I am deeply gratified to claim that in these past years of our enriching journey of Glenhill School, we are on the way of becoming a truly great school.

This year we are having an endeavor to make our school growth and give life to our thought and aspirations. As we celebrate another exemplary session of Glenhill school, may the almighty God be our ultimate inspiration and strength through the upcoming course of time.

GOD BLESS YOU ALL

AISHA REHAN
EXECUTIVE DIRECTOR



MESSAGE FROM THE

PRINCIPAL'S DESK

Dear Parents and well wishers of GLENHILL SCHOOL Robertsganj!

It is with great pleasure that I welcome you through our school prospectus. The purpose of this prospectus is to provide you an easy access to a wealth of information of our school programs, policies, and activities.

GLENHILL SCHOOL, CHHAPKA, ROBERTSGANJ is a great place to teach and learn! We belongs to a learning community where everyone is dedicated to a high standard of excellence. We truly have a supportive and involved parent community, dedicated staff, excellent resources and buildings and students to work with. We are very sure that with the help of all the functionaries and with their continuous support, we will be able to take our school to the next highest level of excellence. At our end, we shall continue working with you for the best interests of our beloved students and our community at large. We feel very proud that when our students present themselves as worthy and sensitive individuals, receptive and giving, who are concerned not just for themselves but also for the society they live in. We take pride in our students as we see them growing and bringing laurels to school, kind and caring, who have the ability to reach out and think out of the box. We are committed to our community to lead the school with enthusiasm and passion to enable us to reach our goals. We look forward to welcoming you to be part of our vibrant learning community. We are trying to give our children a direction in growth and development which is the true meaning of our motto...."Education For Development".

I feel privileged to be a part of this school family and thankful to you for your support.

With open lines of communication, you and the teacher can help to connect what is happening at home and hence bridge communication gap (if any). Teachers are your eyes in school. Believe in them, trust them and help them make a strong connection that will last forever, Let us come together to create the world our children deserve.

GOPAL PRASAD KASHYAP
Principal



CEASES....

INTELLECTUAL GROWTH
STARTS HERE AND NEVER
CEASES....

INTRODUCTION

Glenhill-An ideal place to study

Glenhill School, Located at Chhapka, Robertsganj, U.P., two kms. from the main town of Robertsganj and three kms. from Robertsganj Railway Station was established in April 2017. The School reflects the endeavour of its Managing Committee consisting of dedicated and seasoned educationists who strongly believe that education should ensure for the youth, all-round and harmonious development of their personality. With a spacious and well developed campus, the School provides a healthy and education friendly environment.

Glenhill School is an English medium Co-educational institution recognized by and affiliated to the Central Board of Secondary Education (CBSE), New Delhi. The school has competent staff and provides excellent educational and training facilities from class Nursery to Class 12 (Science and Commerce Streams). At Glenhill School, a sincere effort is made to inculcate in the students a deep sense of responsibility and a behaviour that distinguishes them in society. Young children are so nurtured here that they could develop a healthy and progressive outlook towards life, and grow into productive citizens.





AIMS

The school aims at providing all round and thorough general education to boys and girls in order to make them conscientiously responsible citizens. While satisfying the usual curricular requirements and providing facilities to acquire mental and physical strength for successful learning and growth, the school aims at imparting such education which inculcates in young minds virtues of nationalism, moral values, strong character, development of creative and artistic potentials, and above all fosters ideals of womanhood and gentelmanliness to enable them to stand in good stead to meet the challenges of a fast changing world.

OBJECTIVES

Education is a social vehicle. It must forge ahead and be a source of new ideas. The school thus endeavours - realising the worth and uniqueness of an individual - to provide the right opportunity and environment for a harmonious all-round development of the personality of a student, who will be imbued with a spirit of exploration, research and creation.



SALIENT FEATURES

Computer Education :

The school offers computer education to students of Class 1 onwards

Toy Room:

The school has a toy room for small children to support teaching with enjoyable and creative activities.



Sports and Games :

The school has a big playground and provides full facilities for sports and games, both indoor and outdoor.

Smart Class :

The school provides digital smart class rooms to make teaching learning more effective & lucid for students.

Supervision by C.C.T.V. Cameras:

Supervision by C.C.T.V. Cameras in each & every class room with internet facility. Parents can see the position of their child in the class and class work and home work can be updated on their android mobile.





UMANTRA APP

Coping with time and modern technology in the field of education school has started its own-app UMANTRA to facilitate the whole system

Advantages of UMANTRA

1. Sending attendance of the ward to the parents daily from the class.
2. Class, Section and subjectwise daily uploading of home work of the students so that parents can see it from anywhere.
3. Class Test. Reports/Marks of the students are sent through this app to the parents.
4. Notice regarding any issue within no time is sent to the parents whenever needed.





In order to promote all-round development of the children, various clubs have been set up. Membership of one of these clubs is compulsory for every child. These clubs are :

English	Science Club	Hindi Literary Club	Bal Kiran Club
Music Club	Tour and Excursion Club	Dance Club	

COURSES OF STUDY

The courses of study are the same as laid down by the Central Board of Secondary Education, New Delhi,

CLASSES 11 AND 12 (Science and Commerce Streams)

Student can choose any one of the following subjects combination.

SCIENCE STREAM

Group A
Physics
Chemistry
English
Mathematics
Hindi

Group B
Physics
Chemistry
English
Mathematics
Computer Science

Group C
Physics
Chemistry
English
Mathematics
Biology

Group D
Physics
Chemistry
English
Mathematics
Physical Education

Group E
Physics
Chemistry
English
Biology
Hindi

Group F
Physics
Chemistry
English
Biology
Informatics Practices.

Group G
Physics
Chemistry
English
Biology
Physical Education

COMMERCE STREAM

Group H

Business Studies
Accountancy
Economics
English
Hindi

Group I

Business Studies
Accountancy
Economics
English
Informatics Practices

Group J

Business Studies
Accountancy
Economics
English
Mathematics

Group K

Business Studies
Accountancy
Economics
English
Physical Education



S.U.P.W./W.E.

Education certainly remains incomplete unless the student has attained values such as dignity of labour, love for fellow human beings, help to the needy without asking. All this is inculcated among the students through Socially Useful and Productive Work scheme (SUPW/WE).



HOUSE SYSTEM

The school is divided into four (4) Houses. Each House is under the charge of a House Master/House Mistress and Tutors.

House Captains, Vice-Captains and Perfects led by a Head Boy and a Head Girl help the House Masters/Mistresses, Class Teachers, Matrons, Hostel Warden in the efficient running of the House and the School. The students are trained to shoulder responsibilities through this House and Monitorial system.



REALIZING THE
GOAL OF
PERFECTION



SCHOOL IN ACTION

School (Academics)	Summer _____	_____ Winter
	7:30 AM to 1:00 PM	8:00 AM to 1:30 PM
Office	Summer _____	_____ Winter
	7:00 AM to 2:00 PM	8:00 AM to 3:00 PM

Note : Subject to change in special ciricumstances.

RECEPTION



GHS feels extremely delighted to welcome all and Sunday tour to have a look of the school to get the read experience. They can interact with admission incharge to get information about the school and see the school staffs as well.

TRANSPORT

The school provides bus facility on specific routes to day-scholars. The bus user will have to come to the nearest bus stop. The school takes all possible care of the students using the school transport. Buses are **G.P.S. navigated**. Parents can see the location of buses on their android mobile.



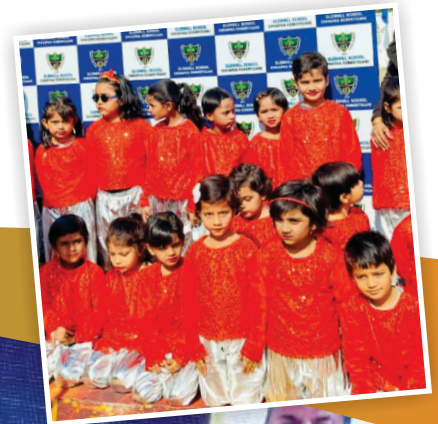
REGISTRATION AND ADMISSION

The academic session starts in early April every year and ends in March of the next calendar year. Registration for new admission opens in January. However, registration for admission to higher classes depends on availability of seats. Generally, admission to higher classes begins towards the end of March. Those seeking admission should fill the prescribed registration form attached to the registration form is available on payment from the school office. After getting their name registered, the candidates will have to undergo an admission test (written and oral). The programme of admission test will be given by school office at the time of registration. Only those candidates who qualify the admission test will be asked to submit duly filled admission forms, available from the School office, and proceed further. However, the school reserves the right to admit a candidate to the class for which he/she is found fit.



REQUIREMENTS FOR ADMISSION

Duly filled in admission form by parents/guardians;
Transfer Certificate/Migration
Certificate; Age Certificate
(Proof of age); and Result Sheet / Progress Report Card
of the last school attended etc.



RULES AND REGULATIONS

For Students

All the students will have to come to the school in proper and neat uniform with identity card. No pupil will leave the school without written permission of the principal.

Participation in the school assembly and other co-curricular activities is compulsory for every student. A leave application with genuine reason and signed by the parent/guardian should be submitted in case the child is unable to attend the school.

Students must come to the school on time. In case the student is suffering from a communicable disease, he/she should not come to the school until he/she recovers fully.

For Parents

It is compulsory for parents to attend parents-teachers meeting, which is normally arranged on second Saturdays.

Parents can visit the Principal between 9.30 am to 10.30 am on school days.

Parents must declare honestly if their ward has any medical or psychological problem.

Parents must check student diary regularly and communicate to the school through it.

Parents must see the Principal/Teacher as and when requested.



WITHDRAWALS

Parents/guardians will have to give two months prior notice in writing for the withdrawal of their wards from the school during the academic session, failing which two months fee will be charged.

Parents/Guardians will be asked to withdraw their ward/wards in case he/she fails twice in a class.

If the conduct, behaviour or influence of a student is detrimental to the general discipline/interests of the school, the Principal may order his/her withdrawal.

If a student is found medically unfit and is a health hazard to the students, he/she may be asked to be withdrawn.

The T.C. will be issued after 7 days from the date of receipt of the withdrawal application duly signed by -Parents/Guardians alongwith a T.C. fee.



PROMOTION AND PROGRESS REPORT

A report on the performance of a student during the term is communicated to Parent / Guardians at the end of each Unit Test, Terminal and the Annual Examination.

Promotions are considered on the basis of continuous comprehensive evaluation and Examinations results. A student must secure at least 40% marks in all the subjects in order to be considered for the next higher class at the end of the sessional Annual Examination. No Mid-Term promotions are granted.

A failure can be retained in the same class. Any student failing twice in the same class will not be allowed to continue in the school.



HOSTEL ACCOMMODATION

Glenhill School has full-fledged hostel in which children of five years of age and above are admitted. The school hostel is for the boys only.

Students living in the Hostel are given nutritious food and other facilities. They are looked after by trained and competent staff.



HOSTEL RULES AND REGULATIONS

- Parents are allowed to see their wards only on second Saturday and Sundays between 9 am to 1:00 pm and 4:30 pm to 7:30 pm
- Parents or guardians should not disturb their wards in the Hostel by making unnecessary phone calls.
- If a hostel student visits home during holidays he should immediately report back to the School as soon as the holidays are over. Otherwise a fine of Rs. 200.00 per day will be charged, because keeping the child away from hostel for too many days will affect his performance.
- Any complaint about the hostel should be made to the Hostel Warden or School Principal/Manager.
- Fee instalment should reach the School on time.
- Any suggestion for the betterment of the Hostel is welcome



HOSTEL HIGHLIGHTS

- Meals :** The children are given balanced and nutritious meals. Special meals are organized by the Hostel once in a month. Both vegetarian and non-vegetarian diets are prepared.
- Medical Facility :** Medical facilities are available round the clock, and qualified doctor visits the Hostel everyday. There is a separate Sick-Bay.
- Common Room :** The Hostel also has a common room where children can watch T.V. on Sundays, play different indoor games and play with different types of beautiful and latest toys.
- Study :** Children are given tuition in the evening at least for two hours. Hostel children also have a period for English conversation. Special classes are conducted for weak students, Senior students are allowed to go on studying till late night up to 11:30 pm under the supervision of a teacher/warden.



BOARDERS' REQUIREMENTS

Bed Sheet-green	2	Kurta Pajamas	3 Pairs
Bath towels	2	Sports T-shirts	3
Hand towels	2	Sports shoes	1 Pair
Vests	6	Pillow covers	2
Underwears	6	Pillow	1
Track suit	1	Mattress	1
Handkerchiefs	6	Plastic mug	1
Slippers	1 Pair	Tooth brush	1
Trunk with lock and key	1	Comb	1
School Bag	1	Canvas White Shoe	1 Pair

Additional Clothes for Winter

Razai/Quilt with cover	1	Coloured half sleeves	2
Dark blue full sleeves sweater	1	Blazer (with School logo pocket)	1
Dark blue half sleeves sweater	1	1 Scarf/Woolen cap	1 each
Coloured full sleeves	2	Private clothes (casual wear)	4 pairs

GAMES AND EXERCISES

The School provides facilities for various games. Specialized coaching/training is also offered for both outdoor/indoor games as volleyball, gymnastics, yoga, etc.

PICNICS AND TOURS

As a compulsory complement to classroom studies, excursions and educational tours are undertaken to educate and entertain the students through sight-seeing and real-life experiences.

FUNCTIONS / ACTIVITIES

The School organises Annual Function, Annual Sports Meet, Fete etc.

The School observes the main festivals of all religions.

The school holds innumerable competitions such as declamation, elocution, debates, creative writing, dumb charade, recitation, painting and drawing, fancy dress etc., for the students to satisfy their creative urge.

Participation by all students is compulsory.



GENERAL INSTRUCTIONS/RULES

- Parents and Guardians will be bound by the school rules and regulations in all respects which may be changed or amended from time to time.
- In all matters pertaining to studies, examinations and promotions, retention in the same class, behaviour and welfare, the Principal's decision is final and binding on the Parents/Guardians.
- The School does not accept any responsibility, legal or otherwise, for accidents, It, however takes all necessary steps to prevent such happenings.
- Parents/Guardians will hold the school indemnified against all claims arising through illness, accident, failure (academic) or any other cause.
- Unauthorized absence from the school is considered a serious misconduct and strong action may be taken against defaulters.
- Parents/Guardians are expected to take part in the school arranged seminars, functions and meetings. It is obligatory.
- Parents/Guardians are requested to discuss the school matters with regard to their ward (s) with the Principal.
- To keep track of their ward (s) School diary.
- To keep a strict watch and check on the Progress Report and make every effort to maintain consistency towards progress.
- The Parents/Guardians are requested to record any change in their address and telephone number in the school office in writing.



CHEMISTRY LAB

- Can accommodate 2 Classes at a time.
- Well equipped
- Chemical reagents located at proper places.
- Guidance by well qualified & experienced teachers & lab attendant.
- Proper safety arrangement.



PHYSICS LAB

- Apparatus available as per guidelines of CBSE
- Spacious enough to accommodate 2 Classes.
- Experiment is performed under guidance of well-qualified & Experienced teachers.
- Safety arrangement to ward off any mishappening.



BIOLOGY LAB

- Can accommodate 2 Classes at a time
- Human skeleton available.
- Multiple instruments are available for individual experiment.
- Experiments performed under observation of qualified teachers & attendant.
- Safety arrangements to tackle any mishappening.



LIBRARY

- Can accommodate almost 3 Classes at a time.
- More than five thousand books are available for students to explore their learning.
- All books are properly bar coded & tagged.
- Peaceful ambience.
- Various newspaper & magazines, storybooks, current affairs etc are available for the use of students as well as teachers.
- All safety measures like fire extinguisher alarm are available with library to prevent any mishapening.



COMPUTER LAB FACILITY

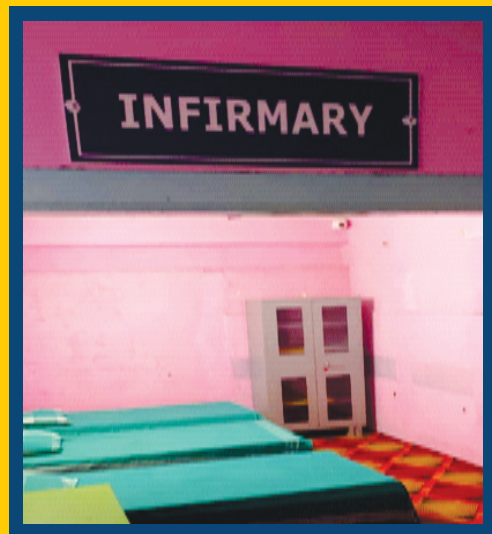
Technology plays a major role in twenty-first century education. The new model of integrating technology into the curriculum means that computers are on demand throughout the school day. So our school has the facility of Computer Education. Computer laboratory is equipped with sufficient number of computers & accessories. The school has well experienced & qualified computer teachers.



We have total three computer labs. First Primary Section kids learn words through Power Point presentations and innovative software. Second computer lab for junior section where students can create logical programs and third for Senior section. The computer labs are equipped with the latest desktop computers that are bundled with Oracle and MySQL for database management system & Anaconda and Jupyter software for Python programs, etc. All computers are password-protected.

INFIRMARY

We cater to the needs of our students in all possible manners. The School Infirmary is looked after by a qualified staff. Medical check-ups of students are regularly carried out and a record is maintained. If the doctor is of the opinion that a child needs special medical attention, the parents are informed of the same. Annual health checkups are conducted by the school.



UNIFORM



Estd. 2017

Summer Uniform

Classes Nursery L.K.G. & U.K.G.

For Boys

T- Shirt - Yellow Colour (Half & Full sleeves)
With School Monogram
Pant - Gray Pant
Socks - Black with white Stripe
Shoes - Black
Bow & Belt

For Girls

T-Shirt - Yellow Colour (Half & Full sleeves)
With School Monogram
Skirt - Gray
Socks - Black with white stripe
Shoes - Black
Bow & Belt

Classes 1 to 11th

For Boys

Mon, Tue, Thu & Fri

Shirt - White (Half/Full Sleeves)
with School Monogram
Pant - Dark Blue Full Pant
Socks - Black with white stripe
Shoes - Black
Tie & Belt

Wednesday & Saturday

Shirt - White
Pant - White Full
Socks - White with stripe
Shoes - White (Canvas)
Belt & Badge

For Girls (Mon, Tue, Thu, & Fri)

Shirt - White (Half /Full Sleeves)
with School Monogram
Skirt - Dark Blue
Socks - Black with white stripe
Shoes - Black

Wednesday & Saturday

Shirt - White (Half / Full)
Tunic - White (Wednesday)
Socks - White with stripe
Shoes - White
Belt & Badge

Winter Uniform

Class Nur, LKG & UKG

For Boys / Girls

Yellow & Gray Track Suit

Classes I to III

For Boys

Mon, Tue, Thu & Fri

Shirt - White (Full Sleeves)
Pant - Dark Blue Full Pant
Wednesday - White Full Pant, White Shirt
Saturday - House Lower & Upper

For Girls

Mon, Tue, Thu & Fri

Shirt - White (Full Sleeves)
With School Monogram
Skirt - Dark Blue (Class I onwards)
Stocking - Black
Wednesday - White Tunic / Skirt, White
shirt & White Stocking
Saturday - House Lower & Upper

For Boy / Girls

Half Sweater / Full Sweater (Dark Blue)
V Neck with White Border Or-Cap-Dark Blue

Classes IV to XII

For Boy

Mon, Tue, Thu & Fri

Pant - Dark Blue Full Pant
Shirt - White (Full Sleeves)
Wednesday - White Full Pant, White Shirt
Saturday - House Lower & Upper

For Girls

Mon, Tue, Thu & Fri

Shirt - White (Full Sleeves)
Skirt - Dark Blue
Stocking - Black
Wednesday - White Full Pant & White Shirt
Saturday - House Lower & Upper
Bazer - Dark Blue with School Monogram
Cap (Woollen) Dark Blue for Classes I to XII



GLENHILL SCHOOL (10+2)

ENGLISH MEDIUM CO-EDUCATIONAL DAY & RESIDENTIAL SCHOOL

(Affiliated to Central Board of Secondary Education, New Delhi)

CHHAPKA, ROBERTSGANJ | Tel. : 05444-297207

Email : glenhillschoolrobertsganj@gmail.com

APPLICATION FOR REGISTRATION

Affix Passport size photo of the Student

Form No. :

- Class to which admission is sought.....Session 20.....20.....
- Name of Pupil (in block letters).....
- Father's Name (in block letters).....
- Mother's Name (in block letters).....
- Nationality.....6. GEN./ST/SC/OBC (Attach Certificate).....
- Permanent Address.....
- Local Address.....
- Telephone No. (Res).....(Office).....Mob.....
- Date of Birth (in Figure) (DD/MM/YY) Attach Proof.
(in Words).....
- Subjects Offered (I) ENGLISH (II).....(III).....(IV).....(V).....
Subject Group (See Overleaf) (For class 11 only)
- Name of Previous School.....
- Percentage obtained in previous class (attach photo copy of result).....
- Admitted to Glenhill School in the year.....

Declaration

I hereby declare that :

- I wish to admit my son/daughter/ward to GLENHILL SCHOOL
- I have read carefully the rules and regulations laid down in school prospectus and hereby agree to abide by them.
- The above mentioned date of birth and name of my ward are correct, and I shall not request for any change therein later on.
- The decision of the Principal in all matters relating to the school will be final and binding on me, and that on no claim for refund of the fees once deposited will be made by me.

Date.....

Signature of Parent/Guardian

Office Use

Admission Test Report

S.No.	SUBJECT	Max. Marks	Marks Obt.	Signature	Remarks

Performance Report.....

Admit to Class.....

PRINCIPAL

Acknowledgement Slip / Admit Card

From No. :

- Name of Pupil.....
- Father's Name.....Session.....
- Class to which admission is sought.....
- Date of admission test.....

Signature of Office Clerk

Signature of Principal

1. Student must have secured 55% in aggregate for science and 45% for the Commerce Streams.
2. Admission test will be based on the class 10 syllabus & general awareness.
3. Admission in class 11 will also be based on the merit of class 10 Board/ School Exam. as well as the test conducted by the school.
4. Attach the photocopy of class 10 Board/School result, admit card, certificate of school-based of class 10 Evaluation.

Subject Combination of Class 11

Group A	Group B	Group C	Group D	Group E	Group F	Group G
Physics	Physics	Physics	Physics	Physics	Physics	Physics
Chemistry	Chemistry	Chemistry	Chemistry	Chemistry	Chemistry	Chemistry
English	English	English	English	English	English	English
Mathematics	Mathematics	Mathematics	Mathematics	Biology	Biology	Biology
Hindi	Computer Science	Biology	Physical Education	Hindi	Informatics Practices.	Physical Education

Group H	Group I	Group J	Group K
Business Studies	Business Studies	Business Studies	Business Studies
Accountancy	Accountancy	Accountancy	Accountancy
Economics	Economics	Economics	Economics
English	English	English	English
Hindi	Informatics Practices	Mathematics	Physical Education

